



Classification: Latent Technician I
Title Code: V00545
Pay Range: 18

POSITION SUMMARY:

This is technical work in developing latent prints from evidence and searching, comparing and verifying latent prints developed from crime scene evidence via the Automated Fingerprint Identification System (AFIS). Work is subject to general supervision by the section supervisor for conformation with policies and procedures.

DESCRIPTION OF DUTIES PERFORMED:

(Any one position may not include all of the duties listed nor do the listed examples include all tasks which may be found in positions of this class.)

Compares latent fingerprints collected at crime scene via the AFIS system. Analyzes and identifies latent prints developed on physical evidence.

Searches and compares latent fingerprints with inked prints of known criminals.

Assists law enforcement agencies in identification of deceased persons, amnesia victims, and arrestees bearing questionable identification.

Testifies in a court of law or in deposition on matters relating to fingerprint identification.

Participates in and successfully passes practical and/or written competency exam(s) prior to assuming casework responsibilities.

Processes items of evidence from a crime scene for latent prints.

Participates in formal and on-the-job training in the scientific analysis of latent prints.

Prepares evidence and exhibits; maintains report files; issues periodic and special reports as assigned.

Assists instructors conducting training of law enforcement personnel about latent print processing and collection.

Provides AFIS Certification training.

Participates in the proficiency testing program for the section.

Reviews procedure manuals, publications, etc. within the chosen/related discipline.

Assists other laboratory personnel in processing latent prints.

Performs other related duties as assigned.

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REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to learn compliance criteria established by the American Society of Crime Laboratory Directors / Laboratory Accreditation Board (ASCLD/LAB).

Ability to learn the use of safety equipment (i.e. protective eye wear, latex gloves, lab coats, etc.).

Ability to learn procedures and methods used in latent print processing.

Ability to learn and practice the safety rules and procedures associated with laboratory equipment and chemicals, to include, but not limited to, biological and chemical hazards.

Ability to accept risk of safety hazard and potential personal harm associated with evidence examination.

Ability to learn the MSHP AFIS System.

Ability to learn the role of an expert witness in legal and courtroom proceedings

Ability to maintain membership in various reputable state, national and international forensic science organizations.

Ability to perform work in accordance with prescribed procedures, make accurate observations of test results, and prepare accurate records and reports.

Ability to gather, assemble, correlate, and analyze facts to be incorporated into a report of laboratory work and tests.

Ability to distinguish colors necessary to perform laboratory tests.

Ability to recognize and identify minute details.

Ability to properly use or learn how to use laboratory equipment and chemicals.

Ability to operate basic office equipment as detailed in the description of duties.

Ability to handle restricted and confidential information in a professional manner and maintain the information as such.

Ability to communicate in English clearly and concisely, both orally and in writing.

Ability to work with material that may be of a sexual nature relating to criminal activity (e.g., written material, photographs, and/or verbal language, etc.).

Ability to establish and maintain effective and harmonious working relations with others.

Ability to work hours as assigned.

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MINIMUM EXPERIENCE AND EDUCATION REQUIRED:

(The following represents the minimum qualifications used to accept applicants, provided that equivalent substitution may be permitted in case of deficiencies in either experience or education.)

Graduation from high school or possess a GED and two years experience as a Fingerprint Technician or comparable experience.

NECESSARY SPECIAL REQUIREMENTS:

Must provide a DNA sample to be used only for forensic identification as required at the time of appointment.

Must be able to pass a polygraph examination after conditional offer of employment.

Must submit to periodic random drug testing.

Must possess or have the ability to obtain MULES certification.

Must possess or have the ability to obtain AFIS certification.

Must possess a valid driver's license.

FLSA STATUS: Non-Exempt

WORK SCHEDULE: An employee in this position works an eight-hour shift as directed; however, working hours are subject to change at the discretion of the commanding authority.