

JOB OPPORTUNITY BULLETIN
MISSOURI STATE HIGHWAY PATROL
INFORMATION & COMMUNICATIONS TECHNOLOGY DIVISION

TITLE: Computer Information Technologist I, II, III **OR**
Computer Information Technology Specialist I, II

LOCATION: Jefferson City, Missouri

FACILITATOR: Liz Stokes
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DESCRIPTION: This Computer Information Technologist position is assigned to the Device and Network Support Section of the Missouri State Highway Patrol's Information and Communications Technology Division, Jefferson City, Missouri. The official domicile for this position is Jefferson City, Missouri. This position is classified as non-exempt under the Fair Labor Standards Act.

POSITION SUMMARY: This is a professional and technical position working in computer systems analysis, design, programming, and/or the administration of a mainframe, midrange, or microcomputer environment. (For a more detailed job description go to: *(For a more detailed job description go to:* <http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/HRD/Civilian/CivilianJobDescriptions/salarySchedule.html>*.)*

QUALIFICATIONS: Graduation from an accredited four-year college or university with at least fifteen (15) semester hours in computer science, computer information systems, or closely related data processing coursework **or** one year as a CIT Trainee under the Missouri UCP System. (Experience in the computer information technology field such as computer programming, computer systems analysis and design, or work with primary responsibility for the configuration of mainframe, midrange and/or microcomputer hardware and software, network administration or closely related areas may substitute on a year-for-year basis for deficiencies in the stated education.)

It is highly desirable that applicants for this position possess knowledge of and/or experience in the following: Ability to adjust to work hours as assigned; knowledge of Information Technology, including various hardware and software platforms and technologies, as well as wide and local area network links to mainframe, midrange, and microcomputer platforms; knowledge of overall network design, including network layout, circuit sizing, and network standards and procedure development; experience in the installations and maintenance of network equipment, including routers, hubs, switches, sniffers, and cabling; working knowledge of troubleshooting and resolution of network equipment and services; knowledge of network security concepts; experience with wireless networks and components; experience with VOIP, MPLS, Microwave, and other emerging network technologies; knowledge and experience with TCP/IP.

SALARY RANGE (Semi-Monthly): Commensurate with Experience.

APPLICATION PROCEDURE: Individuals interested in this Computer Information Technologist/Computer Information Technology Specialist position must submit the Patrol's on-line application prior to the application deadline of October 13, 2011. Resumes will not be accepted in lieu of the application. Please visit our website at www.mshp.dps.mo.gov to complete an on-line [Application for Civilian Employment \(ACE\)](#). Applicants with the necessary educational qualifications must also submit official or unofficial college transcripts by the application deadline. College transcripts can be uploaded and attached to the application.

Current Patrol employees who meet the minimum qualifications may apply through the Human Resources Division by submitting an intradepartmental letter of application (SHP-15C) and resume through channels prior to the application deadline.

Interview boards are tentatively scheduled for the week of October 24, 2011. The tentative start date for this position is within 30 days of the interview.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

Opening Date: September 29, 2011

Closing Date: October 13, 2011

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test and favorable background investigation.

NOTE: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations and/or candidate's possession of the knowledge, skills and abilities deemed necessary for successful performance in the job.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

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