Opening Date: February 10, 2014 **Closing Date:** February 25, 2014

INFORMATION & COMMUNICATIONS TECHNOLOGY DIVISION
Missouri State Highway Patrol

JOB OPPORTUNITY BULLETIN

TITLE: **COMPUTER INFORMATION TECHNOLOGIST I, II, III OR**
COMPUTER INFORMATION TECHNOLOGY SPECIALIST I, II
Criminal Justice Information Services (CJIS) Development Unit

FACILITATOR: Liz Stokes
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DESCRIPTION: This Computer Information Technologist position exists within the Missouri State Highway Patrol's Information and Communications Technology Division. This position is assigned to the Criminal Justice Information Services (CJIS) Development Unit. The official domicile for this position is Jefferson City, Missouri. This position is classified as non-exempt under the Fair Labor Standards Act.

POSITION SUMMARY: This is a professional and technical position working in computer systems analysis, design, programming, and/or the administration of a mainframe, midrange, or microcomputer environment.

For a more detailed job description go to:
http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/HRD/Civilian/CivilianJobDescriptions/salarySchedule.html.

QUALIFICATIONS: Graduation from an accredited four-year college or university with at least fifteen (15) semester hours in computer science, computer information systems or closely related areas. (Computer information technology systems experience such as computer programming, systems analysis and design, geographic information systems, or work with primary responsibility for the configuration of computer hardware and software in a mainframe, midrange and/or microcomputer environment may be substituted on a year-for-year basis for deficiencies in the stated education.) **OR** have one year experience as a Computer Information Technologist Trainee under the Missouri Uniform Classification and Pay System.

It is highly desirable that applicants for this position possess knowledge of and/or experience in the following:

- Microsoft ISS/ASP.net framework
- C# Programming
- XML Programming
- Relational Database Management Systems (preferably Microsoft SQL Server)
- WebFOCUS or SSRS Report Writing

SALARY RANGE (Semi-monthly): The minimum starting salary is $1,441.50; however salary may be commensurate with applicable experience and education.

APPLICATION PROCEDURE: Individuals interested in this position **must complete and submit** the Patrol's on-line application prior to the application deadline of February 25, 2014. Resumes will not be accepted in lieu of the application. Applicants with the necessary educational qualifications must also submit a copy of their college transcripts, which can be uploaded and attached to the application. Please visit our website at www.mshp.dps.mo.gov to complete an on-line Application for Civilian Employment (ACE). Individuals who have previously completed an application must access their profile in the ACE System to reapply.

Current employees who meet the minimum qualifications set forth in the attached job description may apply through the Human Resources Division by submitting an intradepartmental letter of application (SHP-15) and resume through channels prior to the application deadline.

Interview boards are tentatively scheduled for the week of March 17, 2014. The tentative start date for this position is within 30 days of the interview.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

NOTE: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test and favorable background investigation.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

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