

JOB OPPORTUNITY BULLETIN

MISSOURI STATE HIGHWAY PATROL - INFORMATION SYSTEMS DIVISION

Office: (573) 526-6117 1510 E. Elm Street, Jefferson City, MO 65101 Fax: (573) 751-9924

TITLE: Computer Information Technologist I, II, III or Specialist I, II (One Vacancy)

LOCATION: General Headquarters, Jefferson City, MO

FACILITATOR: Liz Stokes (573) 526-6335 Email: liz.stokes@mshp.dps.mo.gov

DESCRIPTION: The Computer Information Technologist I, II, or III position is assigned to the Administrative Support Services Section of the Information Systems Division at the Missouri State Highway Patrol General Headquarters. The official domicile is Jefferson City, Missouri. Under the Fair Labor Standards Act, Computer Information Technologist is classified as nonexempt and Computer Information Technologist Specialist is classified as exempt.

POSITION SUMMARY:

This is a professional and technical position working in computer systems analysis, design, programming, and/or the administration of a mainframe, midrange, or microcomputer environment. (For a more detailed job description go to: <http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/HRD/Civilian/salarySchedule.html>.)

QUALIFICATIONS: Graduation from an accredited four-year college or university with at least fifteen (15) semester hours in computer science, computer information systems, or closely related data processing coursework **or** one year as a CIT Trainee under the Missouri UCP System. (Experience in the computer information technology field such as computer programming, computer systems analysis and design, or work with primary responsibility for the configuration of mainframe, midrange and/or microcomputer hardware and software, network administration or closely related areas may substitute on a year-for-year basis for deficiencies in the stated education.)

It is highly desirable that applicants for this position possess knowledge of and/or experience in the following: Structured Query Language (SQL); Microsoft SQL Server Database 2005 or 2008; SQL Reporting Services; DB2 version 8 or above; Oracle version 11g or above; Linux and Windows Operating Systems; TSO; Relational Database Modeling; Quest Database Management Software; WebFOCUS & Managed Reporting Environment (MRE); Project Management experience and/or certification.

STARTING SALARY: (bi-monthly) Commensurate with Experience

APPLICATION PROCEDURE: Individuals interested in this position must submit the Patrol's Application for Employment **and submit official college transcripts** (unofficial internet copies will not be accepted) prior to the application deadline. Resumes will not be accepted in lieu of the application. Applicants may obtain an application from the Patrol's website at www.mshp.dps.missouri.gov, or by contacting the facilitator listed above.

Current employees who meet the minimum qualifications stated above may apply through the Human Resources Division by submitting an Intradepartmental Letter of Application, SHP-15C, and resume through channels prior to the application deadline. Lateral applicants will be considered at the same time as all the other applicants.

Individuals who have completed an application for a position within the last twelve months may request their application be pulled for consideration by contacting the facilitator listed above. If an application is older than twelve months, the applicant must submit a new application.

Interview boards are tentatively scheduled for the week of May 17, 2010. The tentative start date for this position is within 30 days of the interview.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

NOTE: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations and/or candidate's possession of the knowledge, skills and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test, favorable background investigation, and the results of a medical or psychological testing, when required.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, national origin, age, disability status, or any other non-merit factor.