The Missouri State Highway Patrol's Student Internship Program is designed to help students sharpen their skills with authentic work experience. The Patrol has specialized divisions in the areas of human resources. budget and procurement, information technology, law enforcement operations, etc. Internships in these areas can provide students majoring in these subjects an opportunity to gain experience directly associated with their major. This brochure is designed to provide guidance to those seeking internship opportunities.

Internship Guidelines

The Patrol does not guarantee internships will be available. The internships will be approved by the superintendent based on the current workload of each troop or division. A student intern is defined as an undergraduate or graduate student enrolled in a college or university who earns credit hours from the educational institution for the work period at the Patrol. The length of internship will be agreed upon by the educational institution and the Patrol. The student must possess a 2.50 GPA in order to apply for an internship.

Application Information

Students interested in an internship with the Missouri State Highway Patrol must submit a Student Internship Application and narrative via email or mail:

email:

internship@mshp.dps.mo.gov

OR

mail:

Human Resorces Division Missouri State Highway Patrol P.O. Box 568

Jefferson City, Missouri 65102

Applications must be received no later than 45 days prior to the beginning of the semester in which the internship will be completed. Applications received less than 45 days prior to the start of the semester will not be processed.

A copy of the student's transcripts must be included with the application.

The Patrol's internship program is designed for students to earn additional credit. A minimum of 20 hours of work per week is suggested. If a student requires fewer hours, it must be approved by the appropriate commander. No intern shall exceed 40 hours per week.

Areas Where Internships Are Available

General Headquarters

Jefferson City

Troop A Lee's Summit

> **Troop B** Macon

Troop C

Weldon Spring Troop D

Springfield

Troop E Poplar Bluff

Troop F Jefferson City

Troop G Willow Springs

> Troop H St. Joseph

> > Troop I Rolla

- Aircraft
- Budget & Procurement
- Commercial Vehicle Enforcement
- Criminal Justice Information Services
- Driver & Vehicle Safety
- Drug & Crime Control
- Fleet & Facilities
- Human Resources
- Missouri Information **Analysis Center**
- Patrol Records
- Public Information & Education
- Recruiting & Community Outreach
- Research & Development
- Water Patrol

Background Review

The Patrol handles very confidential information and it is necessary the integrity of the agency remain protected; therefore, background investigations will be required before an intern is approved to work with the Patrol. Additionally, a pre-employment drug screening will be required before approval is granted for any internship. The Patrol will make the final decision regarding approval/denial of requested internships.

For more information, please contact the Missouri State Highway Patrol Human Resources Division at (573) 526-6117

To speak to a recruiter about becoming an officer, call (800) 796-7000

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