

POSTING DATE: June 10, 2021

EXTENDED CLOSING DATE: July 16, 2021



**DIVISION OF DRUG
AND CRIME CONTROL**
MISSOURI STATE HIGHWAY PATROL

CAREER OPPORTUNITY BULLETIN

JOB ID: 1480

TITLE: **CRIMINAL INTELLIGENCE ANALYST I OR II
(Narcotics Unit)**

FACILITATOR: Madison Crisp
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DESCRIPTION: A Criminal Intelligence Analyst position exists within the Narcotics Unit of the Missouri State Highway Patrol's Division of Drug and Crime Control. The official domicile for this position is Jefferson City, Missouri. This position is classified as non-exempt under the Fair Labor Standards Act.

POSITION SUMMARY: This is a responsible professional and analytical position at the Division of Drug and Crime Control. An individual in this position analyzes and assesses criminal information of a confidential nature and develops comprehensive analytical reports based on available data. The employee is required to utilize numerous specialized analytical and informative state and federal databases to develop time series analyses regarding crime patterns, and to identify criminal groups; key individuals involved in organized criminal activity; their methods of operation; and the extent of the individual's criminal influence on its organized criminal group. The employee may also be responsible for compiling various statistical reports for grants, productivity logs, and weekly, monthly, and yearly Governor's reports, among others. The employee is also responsible for quality control of data entered into various intelligence databases in order to maintain the integrity of intelligence data received and/or disseminated. The employee is responsible for performing quality control of confidential Narcotics/Vice Unit documents to ensure accuracy and compliance with division policies and procedures. The employee is responsible for conducting numerous deconflictions through multiple systems for officer's safety, on targets/possible targets, events (physical addresses), telephone numbers, vehicle information, etc. Work is performed under general supervision.

Click [HERE](#) for a more detailed job description.

QUALIFICATIONS: **Criminal Intelligence Analyst I:** Bachelor's Degree in criminal justice, or related field; or four years' experience with a criminal justice, military or government intelligence agency or criminal intelligence network organization, or in a business, financial, or academic environment, compiling data, analyzing findings and writing comprehensive reports. **Criminal Intelligence Analyst II:** Bachelor's Degree in criminal justice, or related field; and two years' experience with a criminal justice, military or government intelligence agency or criminal intelligence network organization, or in a business, financial, or academic environment, compiling data, analyzing findings and writing comprehensive reports; or six years' experience with a criminal justice, military or government intelligence agency or criminal intelligence network organization, or in a business, financial, or academic environment, compiling data, analyzing findings and writing comprehensive reports; or two years as a Criminal Intelligence Analyst I with the Patrol.

NECESSARY SPECIAL REQUIREMENTS: Must be able to obtain and maintain MULES Certification within six months of hire, or as soon as scheduling allows.

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Must be a resident of Missouri at the time of appointment.

Must successfully complete Foundations of Intelligence Analysis Training (FIAT) within a period not to exceed six months after appointment (or as soon as course enrollment is available).

Must pass a comprehensive background check necessary to have access to criminal intelligence and other information in the Missouri State Highway Patrol.

Must obtain a secret level Department of Homeland Security background/clearance or other federal background/clearance of equal security level.

SALARY RANGE (Semi-monthly): The minimum starting salary is \$1,357.00; however, salary may be commensurate with experience.

APPLICATION PROCEDURE: Individuals, including current Patrol employees, interested in this position must visit our website at <https://statepatrol.dps.mo.gov/> to complete and submit an [application](#) prior to the application deadline. Applicants with the necessary educational qualifications must also upload a copy of their college transcripts to the online application system. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Interview boards are tentatively scheduled for the week of August 2, 2021. The tentative start date for this position is within 30 days of the interview.

ADDITIONAL INFORMATION: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a background investigation and Patrol administered drug test. The Missouri State Highway Patrol is a Drug Free Workplace.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

To be eligible for employment with the Patrol, applicants must meet all dress and appearance requirements. Click [HERE](#) for more details about dress and appearance requirements.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.