

Posting Date: April 9, 2024



Closing Date: Until Filled

## CRIMINAL JUSTICE INFORMATION SERVICES DIVISION

CAREER OPPORTUNITY BULLETIN

JOB ID: 2299

**POSITION AVAILABLE:** Computer Information Technologist Trainee, I, II, or III  
(Technical Support Unit)

**SALARY RANGE (semi-monthly):** The minimum starting salary for a Computer Information Technologist is \$1,702.00; however, salary may be commensurate with experience.

**OFFICIAL DOMICILE:** Jefferson City, Missouri

**This position may be eligible for teleworking.**

**POSITION DESCRIPTION:** This position provides technical and professional work in the support and coordination of computer information technology (CIT) services and activities. An employee in this position receives formal and/or on-the-job training in providing technical support in personal computer (PC) administration and end-user support focused in installation, maintenance, and administration of a critical public safety data center infrastructure requiring high availability to maintain agency operations and life safety. Work is focused on assisting with the implementation and maintenance of public safety computing equipment, to include operation of a 24/7/365 call center. This position serves as Tier 1 support for TSU, and work is performed under detailed direction and close supervision. This position is classified as non-exempt under the Fair Labor Standards Act.

Click [HERE](#) for a more detailed job description.

**APPLICATION PROCEDURE:** Current Patrol personnel interested in this position must access the Patrol's [intranet](#) to complete and submit an [application](#) prior to the application deadline. Positions requiring a typing test requires all interested applicants to complete a typing test (<http://mshp-hrd.AssessTyping.com>) prior to the application deadline. Positions requiring educational qualifications require all interested applicants, who have not already done so, to upload a copy of their college transcripts to the online application system. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Interviews will be scheduled as applications are reviewed.

**ADDITIONAL INFORMATION:** Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.



## CRIMINAL JUSTICE INFORMATION SERVICES DIVISION

CAREER OPPORTUNITY BULLETIN

JOB ID: 2299

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a background investigation and Patrol administered drug test. The Missouri State Highway Patrol is a Drug Free Workplace.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

Patrol personnel must meet all dress and appearance requirements. Click [HERE](#) for more details about dress and appearance requirements.

**EEO STATEMENT:** The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

**FACILITATOR:** Ashley Zimmer (573) 526-6116 [ashley.zimmer@mshp.dps.mo.gov](mailto:ashley.zimmer@mshp.dps.mo.gov)