

Posting Date: May 4, 2026



Closing Date: Until Filled

MISSOURI INFORMATION ANALYSIS CENTER

CAREER OPPORTUNITY BULLETIN

JOB ID: 2910

INTELLIGENCE ANALYSIS JOB FAMILY

POSITION AVAILABLE: Intelligence Analysis Assistant - Intelligence Analyst
(Tactical Section)

SALARY RANGE (semi-monthly): The minimum starting salary for a Intelligence Analyst Assistant is \$1,727.00; however, salary may be commensurate with experience.

Click [HERE](#) to view our employee benefits.

OFFICIAL DOMICILE: Jefferson City, Missouri

POSITION DESCRIPTION: These positions are responsible for completing tactical duties, which include requests for information, photo lineups, assessing tips received from various platforms and staffing other phone lines that include Fire Marshal, HIDTA, SEMA, and Department of Health. These positions are required to work weekends and holidays on a shared rotation among other analysts and may include assignment to other shift hours on a limited basis. **Intelligence Analysis Assistant** - This is a vocational-level position accountable for collecting, tabulating, and assembling raw intelligence data and reports under the direction of a higher-level position. Positions at this level are also accountable for reviewing material for consistency. **Associate Intelligence Analyst** - This is a first-level professional position having independent responsibility for completing basic or simple components of intelligence research projects and/or investigations and may require specialized knowledge related to the area of research or investigation. At this level, employees frequently provide research and analysis support to higher level analysts and participate as a member of a team, project, or program, and may draft or provide expert testimony related to intelligence and standard issues. Employees conduct analysis and review of various areas of intelligence gathering processes and draft technical and procedural manuals and guides. They may also provide technical advice and assistance for systems and techniques and may include training as necessary. Also at this level, employees analyze, organize, and present intelligence data petitioned or solicited from various stakeholders. **Intelligence Analyst** - This is a second-level professional position accountable for developing and conducting intelligence research studies and/or assessing the impact of intelligence findings, and presenting findings to state and federal agencies, senior intelligence gatherers and policy makers, the legislature, and other stakeholders. At this level, employees advise on intelligence gathering policies, conduct intelligence research, serve as technical consultants, and may also advise or review the work of lower-level intelligence staff. Employees plan, develop, and present new ideas, concepts, and strategies related to systems and techniques, including training as necessary. Also, at this level employees analyze, organize, and present intelligence data petitioned or solicited from senior intelligence gatherers and policy makers, legislators, and other stakeholders. Some travel may be required for presentations and/or training. There are three vacant positions. Two will be on second shift (3:00 p.m. to 11:00 p.m.) and one will be on third shift (11:00 p.m. to 7:00 a.m.) This position is classified as non-exempt under the Fair Labor Standards Act.

Click [HERE](#) for a more detailed job description.



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APPLICATION PROCEDURE: Individuals, including current Patrol employees, interested in this position must visit our website at <https://statepatrol.dps.mo.gov/> to complete and submit an [application](#) prior to the application deadline. Positions requiring educational qualifications require all interested applicants to upload a copy of their college transcripts to the online application system. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

ADDITIONAL INFORMATION: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a background investigation and Patrol administered drug test. The Missouri State Highway Patrol is a Drug Free Workplace.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

To be eligible for employment with the Patrol, applicants must meet all dress and appearance requirements. Click [HERE](#) for more details about dress and appearance requirements.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

FACILITATOR: Kalena Branson (573) 526-6340 kalena.branson@mshp.dps.mo.gov