

Posting Date: May 6, 2026



Closing Date: Until Filled

## CYBERSECURITY AND TECHNOLOGY DIVISION

CAREER OPPORTUNITY BULLETIN

JOB ID: 2913

SYSTEM ADMINISTRATION JOB FAMILY

**POSITION AVAILABLE:** System Administration Specialist - Senior System Administration Specialist  
(Server Support Unit)

**SALARY RANGE (semi-monthly):** The minimum starting salary for a System Administration Specialist is \$2,647.00; however, salary may be commensurate with experience.

**OFFICIAL DOMICILE:** Jefferson City, Missouri

**POSITION DESCRIPTION:** This is a second-level position accountable for applying and using experience in the field of systems administration and multi-platform hardware and software operating systems to provide a full range of system administration functions within the assigned organizational area and information technology (IT) function. This position configures, tests, installs, and monitors the performance of multi-platform hardware and software. This position updates and maintains documentation on the assigned servers and performs backups and recoveries as required on assigned servers. Other duties include making recommendations for changes and implementing agreed enhancements, providing technical leadership to first-level staff, acting with independence and may be accountable for a significant portion of a large project/enhancement. This position is classified as non-exempt under the Fair Labor Standards Act.

Click [HERE](#) for a more detailed job description.

**APPLICATION PROCEDURE:** Individuals, including current Patrol employees, interested in this position must visit our website at <https://statepatrol.dps.mo.gov/> to complete and submit an [application](#) prior to the application deadline. Positions requiring educational qualifications require all interested applicants to upload a copy of their college transcripts to the online application system. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

**ADDITIONAL INFORMATION:** Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a background investigation and Patrol administered drug test. The Missouri State Highway Patrol is a Drug Free Workplace.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material,



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photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

To be eligible for employment with the Patrol, applicants must meet all dress and appearance requirements. Click [HERE](#) for more details about dress and appearance requirements.

**EEO STATEMENT:** The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability

**FACILITATOR:** Amanda Ratcliff (573) 526-6342 [amanda.ratcliff@mshp.dps.mo.gov](mailto:amanda.ratcliff@mshp.dps.mo.gov)