

POSTING DATE: December 27, 2017

EXTENDED CLOSING DATE: February 9, 2018



**CRIMINAL JUSTICE INFORMATION
SERVICES DIVISION
MISSOURI STATE HIGHWAY PATROL**

CAREER OPPORTUNITY BULLETIN

JOB ID: 668

TITLE: **COMPUTER INFORMATION TECHNOLOGIST TRAINEE -
COMPUTER INFORMATION TECHNOLOGY SPECIALIST II
(Network Support Unit)**

FACILITATOR: Madison Crisp
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DESCRIPTION: A Computer Information Technologist Trainee, I, II, III or Computer Information Technology Specialist I or II, position now exists within the Missouri State Highway Patrol's Criminal Justice Information Services Division's Network Support Unit. The official domicile for this position is Jefferson City, Missouri. All Computer Information Technologist classifications are classified as non-exempt under the Fair Labor Standards Act, and all Computer Information Technology Specialist classifications are classified as exempt under the Fair Labor Standards Act.

POSITION SUMMARY: This position provides technical and professional consultative work in the support and coordination of computer information technology services and activities. An employee in this position performs network administration and support. Work generally focuses on assisting with the design, implementation, and maintenance of a state wide criminal justice network for the Missouri State Highway Patrol (MSHP), and the broader Missouri criminal justice community.

For a more detailed job description go to:

<http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/HRD/Civilian/CivilianJobDescriptions/salarySchedule.html>.

QUALIFICATIONS: Please see individual job descriptions of a Computer Information Technologist Trainee, Computer Information Technologist I, Computer Information Technologist II, Computer Information Technologist III, Computer Information Technology Specialist I, and Computer Information Technology Specialist II, in the Network Support Unit.

Preference may be given to those possessing a current certification(s) in Cisco Certified Network Associate (CCNA), Network+, and/or work experience in network administration or information technology. (Possession of a current certification in CCNA, Network+, or a higher-level network related certification may be substituted for two years of the required education).

SALARY RANGE (Semi-monthly): The minimum starting salary is \$1,274.00; however salary may be commensurate with experience.

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APPLICATION PROCEDURE: Individuals, including current Patrol employees, interested in this position must visit our website at www.mshp.dps.mo.gov to complete and submit an [application](#) prior to the application deadline. Applicants with the necessary educational qualifications must also upload a copy of their college transcripts to the online application system. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Interview boards are tentatively scheduled for the week of February 19, 2018. The tentative start date for this position is within 30 days of the interview.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

NOTE: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test and favorable background investigation.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

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