

POSTING DATE: July 20, 2018

EXTENDED CLOSING DATE: July 26, 2018



**CRIMINAL JUSTICE INFORMATION  
SERVICES DIVISION  
MISSOURI STATE HIGHWAY PATROL**

**CAREER OPPORTUNITY BULLETIN**

**JOB ID: 814**

**TITLE:** **COMPUTER INFORMATION TECHNOLOGIST TRAINEE -  
COMPUTER INFORMATION TECHNOLOGY SPECIALIST II  
(Infrastructure Unit)**

**FACILITATOR:** Madison Crisp  
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**DESCRIPTION:** A Computer Information Technologist Trainee, I, II, III or Computer Information Technology Specialist I or II, position now exists within the Infrastructure Unit of the Missouri State Highway Patrol's Criminal Justice Information Services Division. The official domicile for this position is Jefferson City, Missouri. All Computer Information Technologist classifications are classified as non-exempt under the Fair Labor Standards Act, and all Computer Information Technology Specialist classifications are classified as exempt under the Fair Labor Standards Act.

**POSITION SUMMARY:** This is a professional, technical, and consultative position which will work in the support and coordination of computer information technology services and activities. An employee in this class provides technical expertise in the administrations of server software and server infrastructure. This position will serve as a lead on server support projects and often serve as a mentor to other staff members within the server support unit. Work generally focuses on the implementation and support of the server infrastructure, server operating systems and server related applications. This position will be performing technical work in advanced topics such as federated services, virtualization, server security, performance management. Work is performed under general supervision; however, the employee is expected to exercise independence in the performance of assigned responsibilities.

For a more detailed job description go to:

<http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/HRD/Civilian/CivilianJobDescriptions/salarySchedule.html>.

**QUALIFICATIONS:** Please see individual job descriptions of a Computer Information Technologist Trainee, Computer Information Technologist I, Computer Information Technologist II, Computer Information Technologist III, Computer Information Technology Specialist I, and Computer Information Technology Specialist II, in the Network Support Unit.

Preference may be given to those possessing a current certification(s) in Microsoft, Linux, Cloud Computing, Virtual Server administration and related technologies.

**SALARY RANGE (Semi-monthly):** The minimum starting salary is \$1,317.00; however salary may be commensurate with experience.

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**APPLICATION PROCEDURE:** Individuals, including current Patrol employees, interested in this position must visit our website at [www.mshp.dps.mo.gov](http://www.mshp.dps.mo.gov) to complete and submit an [application](#) prior to the application deadline. Applicants with the necessary educational qualifications must also upload a copy of their college transcripts to the online application system. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Interview boards are tentatively scheduled for the week of August 6, 2018. The tentative start date for this position is within 30 days of the interview.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

**NOTE:** Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test and favorable background investigation.

**EEO STATEMENT:** The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

**\*\*\*MISSOURI STATE HIGHWAY PATROL\*\*\***  
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