

POSTING DATE: July 2, 2018

CLOSING DATE: July 16, 2018



**CRIMINAL JUSTICE
INFORMATION SERVICES
DIVISION**

MISSOURI STATE HIGHWAY PATROL

CAREER OPPORTUNITY BULLETIN

JOB ID: 814

TITLE: **COMPUTER INFORMATION TECHNOLOGY SPECIALIST I OR II
(Infrastructure Unit)**

FACILITATOR: Madison Crisp
(573) 526-6334
madison.crisp@mshp.dps.mo.gov

DESCRIPTION: A Computer Information Technology Specialist I or II position now exists within the Infrastructure Unit of the Missouri State Highway Patrol's Criminal Justice Information Services Division. The official domicile for this position is Jefferson City, Missouri. This position is classified as exempt under the Fair Labor Standards Act.

POSITION SUMMARY: This is a professional, technical, and consultative position which will work in the support and coordination of computer information technology services and activities. An employee in this class provides technical expertise in the administrations of server software and server infrastructure. This position will serve as a lead on server support projects and often serve as a mentor to other staff members within the server support unit. Work generally focuses on the implementation and support of the server infrastructure, server operating systems and server related applications. This position will be performing technical work in advanced topics such as federated services, virtualization, server security, performance management. Work is performed under general supervision; however, the employee is expected to exercise independence in the performance of assigned responsibilities.

For a more detailed job description go to:

<http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/HRD/Civilian/CivilianJobDescriptions/salarySchedule.html>.

QUALIFICATIONS: **CITS I:** Possess a Bachelor's degree from an accredited four-year college or university in Computer Science, Computer Information Systems, Information Technology, or related field; AND three years of experience in the areas of server administration, such as database administration, OS and application patching, active directory, email administration, backup technologies and procedures, and other concepts vital to maintaining the 24x7 operation of a critical infrastructure data center. **CITS II:** Possess a Bachelor's degree from an accredited four-year college or university in Computer Science, Computer Information Systems, Information Technology, or related field; AND five years of experience in the areas of server administration, such as database administration, OS and application patching, active directory, email administration, backup technologies and procedures, and other concepts vital to maintaining the 24x7 operation of a critical infrastructure data center.

Preference may be given to those possessing a current certification(s) in Microsoft, Linux, Cloud Computing, Virtual Server administration and related technologies.

SALARY RANGE (Semi-monthly): The minimum starting salary is \$2,035.50; however salary may be commensurate with experience.

POSTING DATE: July 2, 2018

CLOSING DATE: July 16, 2018

APPLICATION PROCEDURE: Individuals, including current Patrol employees, interested in this position must visit our website at www.mshp.dps.mo.gov to complete and submit an [application](#) for civilian employment prior to the application deadline. Applicants with the necessary educational qualifications must also upload a copy of their college transcripts to the online application system. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Interview boards are tentatively scheduled for the week of July 30, 2018. The tentative start date for this position is within 30 days of the interview.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

NOTE: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test and favorable background investigation.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

*****MISSOURI STATE HIGHWAY PATROL*****

General Headquarters
1510 East Elm, P.O. Box 568
Jefferson City, MO 65102-0568
Phone/TDD (573) 751-3313
Fax (573) 751-9924