

POSTING DATE: July 20, 2018

CLOSING DATE: Open Until Filled



RESEARCH AND DEVELOPMENT DIVISION MISSOURI STATE HIGHWAY PATROL

CAREER OPPORTUNITY BULLETIN

JOB ID: 828

TITLE: TEMPORARY PROFESSIONAL

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DESCRIPTION: There is currently a Temporary Professional position available within the Missouri State Highway Patrol's Research and Development Division. The official domicile for this position is Jefferson City, Missouri. This position is classified as non-exempt under the Fair Labor Standards Act. *This position is approved for 1,000 hours of work during a 12-month period.*

POSITION SUMMARY: This is an entry level position where the employee primarily assists with conducting research and providing statistical and analytical support to crime and traffic safety authorities from MSHP troops and divisions, state agencies, legislators, advocacy groups, and the general public. An employee in this position also assists with creating reports, spreadsheets, graphical displays, and dashboards that describe Missouri's crime and crash experience and trends. Work is performed under close supervision.

For a more detailed job description go to:

<http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/HRD/Civilian/CivilianJobDescriptions/salarySchedule.html>.

QUALIFICATIONS: Possess a four-year degree and experience with statistics and/or geographical information systems.

Experience in the following areas is highly desirable: project management, research methodology, statistical analysis through the use of tools such as SAS or SPSS, and reporting tools such as WebFocus or SQL Server Reporting Services (SSRS).

SALARY RANGE (Hourly): \$18.08.

APPLICATION PROCEDURE: Individuals, including current Patrol employees, interested in this Temporary Professional position must visit our website at www.mshp.dps.mo.gov to complete and submit an [application](#) for employment prior to the application deadline. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

The tentative start date for this position is within 30 days of the interview.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

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NOTE: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test and favorable background investigation.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

MISSOURI STATE HIGHWAY PATROL

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