

POSTING DATE: December 4, 2018

CLOSING DATE: February 8, 2019



COMMERCIAL VEHICLE ENFORCEMENT DIVISION MISSOURI STATE HIGHWAY PATROL

CAREER OPPORTUNITY BULLETIN

JOB ID: 900

TITLE: COMMERCIAL VEHICLE OFFICER I OR II

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DESCRIPTION: There are numerous Commercial Vehicle Officer positions available within the Missouri State Highway Patrol. The official domiciles for these positions will depend on the location of the scale houses within the assigned Troops. These positions are classified as non-exempt under the Fair Labor Standards Act.

Applicants selected for these positions are required to work days, nights, weekends, and holidays.
Working hours vary by location and will be explained in detail at the time of the interview.

The Human Resources Division will contact each applicant to determine their location(s) of interest. There are currently positions available at each of the following scale houses, listed under the respected Troop Headquarters:

Troop C Headquarters

Foristell, Missouri
(2 positions)

Troop F Headquarters

Jefferson City, Missouri
(1 position)

Troop G Headquarters

Willow Springs, Missouri
(2 positions)

Troop E Headquarters

Charleston, Missouri
(1 position)
Steele, Missouri
(1 position)

Troop A Headquarters

Mayview, Missouri
(2 positions)
Platte City, Missouri
(1 position)
Harrisonville, Missouri
(1 position)

Troop H Headquarters

Eagleville, Missouri
(2 positions)
Watson, Missouri
(2 positions)

POSITION SUMMARY: This is responsible work in the enforcement of laws and regulations that pertain to the operation of commercial vehicles. The employee must be able to accommodate shift work and working outdoors in extreme weather conditions. Work is performed under general supervision by a designated superior. For a more detailed job description go to:

<http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/HRD/Civilian/CivilianJobDescriptions/salarySchedule.html>.

QUALIFICATIONS: Graduation from high school or possess a GED, and must have graduated from a Department of Public Safety approved law enforcement academy with a POST Class A license or meet the requirements to obtain a POST Class A license through the veteran officer exam process.

NECESSARY SPECIAL REQUIREMENTS: Must be at least twenty-one years of age at the time of appointment.

Must be of good character and have never been convicted of a felony or any crime involving moral turpitude, or have any pending indictment for any offense involving moral turpitude.

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Must possess and maintain a valid driver license at the time of appointment.

Must possess and maintain a Missouri Class A POST license.

Must be a citizen of the United States.

Must obtain and maintain a valid commercial vehicle enforcement commission.

Must be able to successfully complete the first available Basic Commercial Vehicle Officer training course as approved by the Superintendent of the Missouri State Highway Patrol.

Pursuant to General Order 26-07, uniformed civilian employees hired after January 25, 1995, will not have tattoos that a reasonable person would find offensive, such as tattoos depicting or supporting criminal behavior, drug usage, nudity, profanity, promiscuity, subversive groups, bigotry, etc. Applicants will no longer be hired for uniformed civilian positions if they have any tattoos or brands on the head, neck, hands, below the upper six-inch portion of the arms, or any part of the body which would be visible while in uniform.

Pursuant to the federal Gun Control Act, any person who has ever been convicted of a misdemeanor involving domestic violence is prohibited from possessing any firearm or ammunition. The law defines a misdemeanor crime of domestic violence as an offense, under either state or federal law, where the crime has "as an element, the use or attempted use of physical force, or the threatened use of a deadly weapon; committed by a current or former spouse, parent or guardian of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with the victim as a spouse, parent, or guardian, or by a person similarly situated to a spouse, parent, or guardian of the victim."

SALARY RANGE (Semi-monthly): The minimum starting salary is \$1,567.50; however, salary may be commensurate with experience.

APPLICATION PROCEDURE: Individuals, including current Patrol employees, interested in this position must visit our website at www.msHP.dps.mo.gov to complete and submit an [application](#) prior to the application deadline. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Please visit the Commercial Vehicle Division Website for more information at www.mshpcvo.com.

TESTING AND INTERVIEW PROCESS: A written examination, job related Physical Agility Test (PAT), and interview will be conducted at the Missouri State Highway Patrol General Headquarters located in Jefferson City, Missouri. Testing and interviews are tentatively scheduled for February and March 2019, and the Human Resources Division will call to schedule testing and interviews as applications are received.

Applicants who continue in the selection process after the testing and interviews will be required to undergo a medical examination, psychological evaluation, polygraph examination, and background investigation prior to employment.

The start date for these positions is scheduled for June 3, 2019. On that date, the selected applicants will complete orientation at the Missouri State Highway Patrol General Headquarters in Jefferson City, Missouri, and begin the required classroom training. Room and board will be provided to the selected applicants while attending training in Jefferson City, Missouri.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

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NOTE: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test and favorable background investigation.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

*****MISSOURI STATE HIGHWAY PATROL*****

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