

POSTING DATE: February 8, 2019

CLOSING DATE: February 25, 2019



**DIVISION OF DRUG AND  
CRIME CONTROL**  
**MISSOURI STATE HIGHWAY PATROL**

**CAREER OPPORTUNITY BULLETIN**

**JOB ID: 930**

**TITLE:** **CRIMINAL INTELLIGENCE ANALYST I OR II  
(Violent Crime Support Unit)**

**FACILITATOR:** Madison Crisp  
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**DESCRIPTION:** A Criminal Intelligence Analyst position now exists within the Violent Crime Support Unit of the Missouri State Highway Patrol's Division of Drug and Crime Control. The official domicile for this position is Jefferson City, Missouri. This position is classified as non-exempt under the Fair Labor Standards Act.

**POSITION SUMMARY:** This position is responsible for providing professional and analytical support to law enforcement agencies throughout the state for major investigations. An individual in this position analyzes and assesses criminal information of a confidential nature and develops comprehensive analytical reports based on available data. The employee is required to utilize numerous specialized analytical and informative state and federal databases to develop time series analysis, link analysis and geographic analysis to identify suspects involved in violent crimes. The employee will also be responsible for compiling various statistical reports, bulletins and court room graphics. The employee is also responsible for quality control of data entered into the various investigation databases in order to maintain integrity of the information received and disseminated. The employee assigned to this position will be required to have the ability to be on call 24/7 to respond to critical incidents quickly and with little notification. The employee assigned to this position exercises independent judgment and initiative in the performance of assigned duties; however, general supervision is provided to ensure conformance with the division's established rules, policies, and procedures.

For a more detailed job description click [HERE](#).

**QUALIFICATIONS:** **Criminal Intelligence Analyst I:** Bachelors Degree in criminal justice, or related field; or four years experience with a criminal justice, military or government intelligence agency or criminal intelligence network organization, or in a business, financial, or academic environment, compiling data, analyzing findings and writing comprehensive reports. **Criminal Intelligence Analyst II:** Bachelors Degree in criminal justice, or related field and two years experience with a criminal justice, military or government intelligence agency or criminal intelligence network organization, or in a business, financial, or academic environment, compiling data, analyzing findings and writing comprehensive reports; or six years experience with a criminal justice, military or government intelligence agency or criminal intelligence network organization, or in a business, financial, or academic environment, compiling data, analyzing findings and writing comprehensive reports; or two years as a Criminal Intelligence Analyst I with the Patrol.

**NECESSARY SPECIAL REQUIREMENTS:** Must be able to obtain and maintain MULES Certification within six months of hire, or as soon as scheduling allows.

Must be a resident of Missouri at the time of appointment.

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Must attend and successfully complete Foundations of Intelligence Analysis Training (FIAT) within a period not to exceed six months after appointment (or as soon as course enrollment is available).

Must pass a comprehensive background check necessary to have access to criminal intelligence and other information in the Missouri State Highway Patrol.

Must obtain and maintain a secret level Department of Homeland Security background/clearance or other federal background/clearance of equal security level.

**SALARY RANGE (Semi-monthly):** The minimum starting salary is \$1,317.00; however salary may be commensurate with experience.

**APPLICATION PROCEDURE:** Individuals, including current Patrol employees, interested in this position must visit our website at [www.mshp.dps.mo.gov](http://www.mshp.dps.mo.gov) to complete and submit an [application](#) prior to the application deadline. Applicants with the necessary educational qualifications must also upload a copy of their college transcripts to the online application system. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Interview boards are tentatively scheduled for the week of March 11, 2019. The tentative start date for this position is within 30 days of the interview.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

**NOTE:** Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test and favorable background investigation.

**EEO STATEMENT:** The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

**\*\*\*MISSOURI STATE HIGHWAY PATROL\*\*\***

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