

Date: _____

Prosecutor's Name and Address:

Re: State of Missouri vs. Offender Name: _____

Dear Sir or Madam:

As a victim of a crime committed against me and/or my family, I would like to be notified in a timely manner of the proceedings that involve the prosecution of the above-named offender.

Upon written request to the prosecutor, I understand that some of my rights as a victim according to Missouri law are: to confer with and be informed, in a timely manner, by the prosecutor of case status, guilty pleas and various hearings and to be given an opportunity to be heard and be present at any criminal justice proceeding that the defendant has such right to attend even if I am called to testify; to provide a victim impact statement; to be informed by the prosecutor's office of filing of charges or the decision not to file charges, to preliminary hearing dates, trial dates, continuances and final case disposition (within 5 days) and to timely notification when court proceedings will not go on as scheduled; to information about how the criminal justice system works and availability of services such as information about restitution, witness fees and Crime Victims' Compensation and access to copies of complete investigative reports upon request to the appropriate agency; to return of property when it is no longer needed for evidentiary purposes; to reasonable protection from the defendant from harm or threats of harm arising out of my cooperation with justice efforts; and to a secure waiting area during court events. This letter serves as my written request in order to secure all of my rights that are fully described in 595.200-218 RSMo.

I would appreciate knowing what has transpired up to this point in this case, what charges have been filed and who will be handling this case. Thank you for your help and I will trust that your office will cooperate to afford me the rights and services that I am entitled to by law. My contact information is below and I will look forward to hearing from you.

Sincerely,

Printed Name: _____

Address: _____

Home: _____

Cell: _____